

WTC MUD No. 1 Park Use Application A Pavilion Reservation

Which pavilion would you like to reserve?

Lakeline Oaks Pavilion (at Lakeline Oaks Park)

Anderson Mill West Pavilion (at Anderson Mill West Park)

Are you a resident of WTC MUD No. 1?

Yes, and my address is _____.

No

Are you requesting a one-time reservation or a recurring reservation? *(All reservations must be made through the District's online reservation system)*

One-Time Reservation

Date of Reservation _____ Time of Reservation _____

Are you planning either of the following activities at the time of your reservation?

Inflatables (e.g., bounce house, inflatable slide, etc.)

Inflatables are permitted only if they are provided and set up by a commercially licensed and insured company and have been approved by the District Parks Committee. Please submit the information requested under the heading "Application Requirements for Petting Zoos and Inflatables," found at the bottom of this Application. Please note that companies providing the inflatables must also provide their own generator for items requiring electricity.

Petting zoo

Petting zoos are permitted only if they are provided and set up by a commercially licensed and insured company and have been approved by the District Parks Committee. Please submit the information requested under the heading "Application Requirements for Petting Zoos and Inflatables," found at the bottom of this Application.

One-time reservation of a pavilion is subject to the following fees. Payment may be submitted via the District's online reservation system when you schedule your reserved time.

One-Time Reservation Fees, Pavilions

Deposit: \$175		
Resident	Non-Resident	Non-Profit*
\$40	\$150	\$5

For one-time reservations, deposits will be returned provided that upon inspection of the area all conditions outlined in the Deposit Return Checklist for Pavilions (see below) have been met.

___ Recurring Reservation

Is your reservation for commercial use or for non-profit* use?

___ Commercial

Commercial users must pay, up front, an annual fee of \$400 for residents and \$2,000 for non-residents, as well as a one-time, refundable deposit of \$175. For fee collection purposes, the year runs from January 1st through December 31st, and annual fees will be prorated for any persons or organizations registering after January 1st, and/or those who only need to use the facilities for part of the year.

___ Non-Profit*

Non-Profit users pay a flat rate of \$5 per use.

How many people do you expect to host at each reserved time? (you can provide a range; e.g, 15-20 people) _____

Days and times being requested (e.g, Tuesdays, 3 pm to 4 pm): _____

For recurring reservations, deposits will be returned following the date of your final reservation provided that upon inspection of the area after each use all conditions outlined in the Deposit Return Checklist for Pavilions (see below) have been met.

Deposit Return Checklist for Pavilions

1. If moved, picnic tables are returned to their original locations.
2. All decorations or alterations have been removed, including anything used to affix the decorations (e.g., tape, string, etc.).
3. All trash has been picked up, bagged, and placed in the large green, lidded trash receptacles or removed from the park.

* Non-Profit use is defined as use by any organization or group established and operated for public or social benefit that does not generate or distribute income for or to its owners, members, directors, or officers. This includes, but may not be limited to, schools or education groups, religious groups, social clubs, Girl or Boy Scouts, and charity or fundraising organizations.

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- 4. The pavilion, as well as all other parks areas, including the bathrooms, has been left in the condition in which they were found at the start of the reservation time. District staff strives to keep the parks clean and orderly at all times, but if the pavilion, bathrooms, or other area of the park is in a state of disarray upon arrival of the reserved time, the person/party holding the reservation is responsible for documenting (photos are best) these conditions to ensure they are not held responsible for their clean-up.
- 5. All applicable park rules were followed during the reserved time. The person/party holding the reservation is responsible for ensuring that everyone in attendance follows the rules. The Park Rules can be found on the District’s website, or you may contact parks@inframark.com. to request a copy

Applicant Information

Name: _____

Address: _____

Email address: _____ Phone #: _____

If applying for commercial use of the pavilion, please also provide the following information:

Name of affiliated company/organization (if applicable): _____

Please briefly describe the nature of your intended commercial use and include information about your intended set up (e.g., what equipment will you be bringing, etc.). _____

Please attach to this application details describing your qualifications to lead the intended commercial use and if your use will involve athletic activity or instruction, please also provide proof of liability insurance for not less than one million dollars (\$1,000,000.00) naming the District as an additional insured and including a waiver of subrogation or waiver of right of recovery for all event dates, including set-up and operation. The liability insurance policy must show the District as an additional holder to the following address:

Williamson-Travis Counties MUD 1
1000 Old Mill Road
Cedar Park, TX 78613.

I, the undersigned, acknowledge that I have read and agree to the terms listed in this Park Use Application, including the Deposit Return Checklist for Pavilions and the District Park Rules.

Signature

Date

Application Requirements for Petting Zoos and Inflatables (e.g., moonwalks, bounce houses, etc.)

Williamson-Travis Counties Municipal Utility District No. 1 (the "District") through its District Parks Committee (the "Committee") must approve in advance all petting zoos and activities involving inflatables, including but not limited to moonwalks and bounce houses. Such activities and uses may be approved *only* if they are provided and set up by a commercially licensed and insured company and *only* if the following documentation has been provided at least seven days prior to the event:

- A cover sheet or email that lists the following:
 - Name and contact information for the person requesting the activity or use (Park Use Applicant).
 - The name of the company providing services, their representative contact information, and phone number.
 - Name of the District park or facility at which the activities or use will take place. (please note that inflatables are only permitted in Anderson Mill West Park and Lakeline Oaks Park).
 - Dates and times of the event.
- Proof of general liability insurance for not less than one million dollars (\$1,000,000.00) naming the District as an additional insured and including a waiver of subrogation or waiver of right of recovery for all event dates, including set-up and operation. The liability insurance policy must show the District as an additional holder to the following address:

Williamson-Travis Counties MUD 1
1000 Old Mill Road
Cedar Park, TX 78613

Please email all documentation to parks@inframark.com. The same may also be submitted at the District Building at 1000 Old Mill Road, Cedar Park, TX 78613.