

**MINUTES OF MEETING OF THE BOARD OF  
DIRECTORS OF WILLIAMSON-TRAVIS COUNTIES  
MUNICIPAL UTILITY DISTRICT NO. 1**

April 18, 2007

THE STATE OF TEXAS §  
§  
COUNTIES OF WILLIAMSON AND TRAVIS §

A regular meeting of the Board of Directors of Williamson-Travis Counties Municipal Utility District No. 1 was held at 6:00 p.m. on April 18, 2007, at the District office at The Park at Lakeline Oaks, 1000 Old Mill Road, Cedar Park, Texas 78613. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act.

Director Rocco called the roll of the members of the Board:

Chris Rocco - President  
Steve Davies - Vice President  
Linda Garrett - Secretary  
Brian T. Hardin - Treasurer  
Luis Zervigon - Assistant Secretary/Treasurer

All the directors were present, thus constituting a quorum. Also present at the meeting were Bill Fry, Kristi Hester, and Becky Stathos with Severn Trent Services; Bill Flickinger with Willatt & Flickinger; Don Bayes with Gray-Jansing & Associates; Jimmy Nees and Kirk Harrison with Waste Management; and District residents John Bridges, Lila Lyckman, and Beverly Zervigon.

Director Rocco called the meeting to order at 6:06 p.m. and stated that the Board would first consider Agenda Item 1: Minutes from March 21, 2007 meeting. On a motion by Director Garrett seconded by Director Zervigon the minutes from the March 21, 2007 meeting were approved with the following changes:

- Page 1, last line – Should read Director Davies instead of Direction Davies.
- Page 2, first paragraph – Should read “Director Zervigon said policies and documents that are the subject of motions have not been included in the minutes”.

Director Rocco then called for Agenda Item 2: Reconsideration of Minutes previously approved with oral revisions. Director Zervigon pointed out that both the October 18 and November 15 minutes have an Exhibit A attached. Both exhibits need to be identified as to what they relate to. Both sets of revised minutes will be reconsidered at the May meeting.

Director Rocco then called for Agenda Item 3: Report from the District's engineer. Mr. Bayes said the Wheeler Retail plans have been approved and the property is being cleared. STES has provided them with a temporary meter.

Regarding the drainage problem at 2810 Buckeye, Director Davies made a motion not to expend any funds on drainage issues on private property until the Board adopts a process modeled after the policy on sewer problems. Director Hardin seconded the motion. The motion carried with four directors voting in favor and Director Zervigon abstaining. Mr. Bayes was directed to obtain a price to determine relative elevations to establish whether the MUD has any responsibility for the CMU wall contributing to flooding problems at 2810 Buckeye.

Mr. Fry said he was notified by residents at 1700 McKenzie and 1702 McKenzie of a flooding problem in their backyards. They have obtained estimates to take the water to their front yards. Mr. Fry will let them know there is a procedure under consideration.

Director Rocco then called for Agenda Item 11: Solid Waste Disposal Contract. Mr. Harrison said he had been asked by the resident at 3104 Peppergrass to deliver a roll-off to his home for the chunks of concrete resulting from removal of a sidewalk in his backyard. Both Waste Management and STES have told the resident that large item pick-up is limited to household items.

At 6:55 p.m., Director Rocco announced that the Board of Directors would go into executive session for consultation with the District's attorney pursuant to Section 551.071 of the Texas Government Code regarding matters related to Agenda Item 11.

At 7:20 p.m., Director Rocco announced that the Board of Directors had concluded its executive session and was returning to the open meeting. He said no action was taken during the executive session.

Director Zervigon made a motion that the Board hold that Waste Management is not obligated to pick up the rock and concrete debris at 3104 Pepper Grass. Director Davies seconded the motion, which passed unanimously. Mr. Fry will notify the resident of the Board's decision.

Mr. Fry reviewed Waste Management's request for CPI rate increases. The request was referred to the Solid Waste Committee for review.

Mr. Harrison said bulky pick-ups are taking longer due to the volume of brush and other items.

Director Rocco then called for Agenda Item 21: Report from ACC. Mr. Bridges inquired about anonymous complaints. Director Rocco said the DRC has noted the difference between an anonymous complaint and one who prefers to remain anonymous.

Director Rocco also said he plans to analyze the deed restriction summaries.

Director Rocco then called for Agenda Item 17: Receive citizen's communications. Ms. Lyckman said she feels like the Board should check with the District's ACCs before spending money on issues like

drainage at 2810 Buckeye. STES will check with the City of Cedar Park about obtaining city resident rates at Elizabeth Milburn pool and e-mail the response to Ms. Lyckman.

STES will send the Website Committee information about obtaining tennis court keys. Once approved, this information will be posted on the website.

Director Rocco said security patrol is currently taking place during drive times (7:00 to 10:00 a.m. and 3:00 to 6:00 p.m.) for a total of 40 hours a month. Streets being patrolled for speeding include Old Mill Road, Spiderlily View, Aster Pass, and El Salido Parkway. At Ms. Lyckman's request, Little Elm Trail and Brighton Bend will be added to the list.

Director Rocco then called for Agenda Item 5: Newsletter. The Management Committee hopes to make a decision on the newsletter before the end of the week.

Director Rocco then called for Agenda Item 6: Management Services Agreement and Deed Restriction Enforcement Management Services Agreement with Severn Trent Environmental Services, Inc. There was no discussion on this agenda item.

Director Rocco then called for Agenda Item 7: Request for Qualifications to Management Companies. There was no discussion on this agenda item.

Director Rocco then called for Agenda Item 8: Repairs to District's CMU Fence. There were no repairs to the fence in March.

Director Rocco then called for Agenda Item 9: District Website. Director Zervigon gave Director Davies CDs of the deed restrictions as input by Ms. Mayes.

Director Rocco then called for Agenda Item 10: Fire Protection Services. There was no discussion on this agenda item.

Director Rocco then called for Agenda Item 12: District Depository, Bank Accounts. There was no discussion on this agenda item.

Director Rocco then called for Agenda Item 13: Electronic payment and credit card agreements for payments by customers. Ms. Hester said the new payment methods should be available by the end of the month.

Director Rocco then called for Agenda Item 14: Proposal for strategic planning process. There was no discussion on this agenda item.

Director Rocco then called for Agenda Item 15: Emergency Response Plan and Vulnerability Assessment and compliance with statutory and regulatory requirements in connection with same. Director Zervigon said final changes were made to the VA in accordance with the Board's direction. Confirmation of its delivery to the EPA has been received as well as certification by the contractor that the VA meets EPA requirements.

Mr. Fry said the next step in the process is the ERP. A meeting with the Vulnerability Study Committee was scheduled for 2:00 p.m. on Monday, April 30, at the offices of STES.

Director Rocco then called for Agenda Item 16: Amendments to District's Rules and Regulations. Mr. Flickinger said he put this item on the agenda in the event the policy on sewer back-ups was changed, which would require an amendment to the Rules and Regulations. Possible changes will be discussed by the Infrastructure Committee at Noon on Friday, May 4, at STES. Ms. Stathos will e-mail the time and date of the meeting to Director Hardin.

Director Rocco then called for Agenda Item 18: Report from DRC and act on restrictive covenant enforcement. Director Zervigon said the AMW ACC has taken the position on anonymous complainants that even if someone wishes to remain anonymous, the ACC has a right to know the name of the complainant in the event they need to verify the complaint. The ACC will respect the complainant's wishes and not reveal their name to the resident. Director Rocco said the DRC suggested STES and one member of the DRC know the complainant's name. Director Davies asked that the minutes reflect his feeling that privacy is paramount in an anonymous complaint and the complainant's name should not be disclosed for any reason without consent. Complainant will be advised that it might impact handling the issue. The DRC will reconsider this issue.

Director Rocco then called for Agenda Item 19: Appoint replacement for Linda Garrett on Deed Restriction Committee. Director Zervigon was appointed to serve on the DRC. His term will run from April 19 to October 17, 2007.

Director Rocco then called for Agenda Item 20: Approval of DRC Minutes. The DRC approved the minutes of April 11, 2007.

Director Rocco then called for Agenda Item 22: Funding for and Interaction with Homeowners Associations within the District to facilitate operation of Architectural Control Committee and other HOA functions. There was no discussion under this agenda item.

Director Rocco then called for Agenda Item 23: Rules for enforcement of restrictive covenants that include fines and termination of services. There was no discussion under this agenda item.

Director Rocco then called for Agenda Item 24: Report from District's landscape contractor and related items. There was no discussion under this agenda item.

Director Rocco then called for Agenda Item 25: Report from Parks Subcommittee regarding park improvements. Ms. Hester reported that Miracle Recreation is e-mailing their proposal tomorrow. She will obtain additional bids.

Director Rocco then called for Agenda Item 26: All matters related to the District's parks, fields, and office building. There was no discussion under this agenda item.

Director Rocco then called for Agenda Item 4: Report from District's Manager and Affected Persons,

including payment of bills and invoices and transfer of funds.

- a) review and discussion of pending Board directives to Manager, attorneys, Board members and sub-committees
- b) water and wastewater system report
- c) billing report and financials
- d) security issues and vandalism
- e) security measures for the water system
- f) builder and aged receivables
- g) detention pond and related issues
- h) fire hydrant survey
- i) RBC Dain Rauscher
- j) solid waste collection and disposal service
- k) marquees
- l) customer and resident complaints
- m) adjustment of delinquent accounts
- n) review changes made to Standard Operating Procedures (SOP) Manual
- o) collection of delinquent property taxes
- p) preventative maintenance program
- q) quarterly investment reports
- r) committee reports

There were no questions asked on any of the directives which are attached to these minutes.

Ms. Hester reviewed information contained in the STES portion of the packet.

On a motion by Director Zervigon, seconded by Director Garrett, the Board unanimously approved payment of checks #7916 – #7964 in the amount of \$160,828.79. Included in this total is check #7722 to Kimmons Security in the amount of \$1,500.

Mr. Fry distributed a draft of the Consumer Confidence Report, which is required to be in customers' hands by July 1. Mr. Fry will investigate several questions raised by Board members and e-mail the revised CCR to the Board prior to next month's meeting. Mr. Flickinger will add an agenda item to the May agenda for approval of the CCR.

Director Davies summarized the capabilities of the SIRE Agenda Plus software.

Director Rocco then called for Agenda Item 27: Adjournment. The meeting was adjourned at 8:31 p.m.

---

Linda Garrett, Secretary  
Board of Directors

Date: \_\_\_\_\_